

DATE

From: **(GRADE, FULL NAME, SSN/DESIGNATOR)**

To: President, Naval Postgraduate School,  
Graduate School of Business and Public Policy  
(Attn: Pat Flanagan, EMBA Program Director)

Via: Commanding Officer

Subj: Application for the 2005 EMBA Program

Ref: (A) NAVADMIN 268/04

Encl: (1) Undergraduate Transcripts

1. Per Ref A, I meet all eligibility requirements and request selection for the March 2005 EMBA Program. MY PRD is **(YYYYMM)** and I am available to complete the 24-month program. I do not hold a graduate degree funded with Department of Defense assistance or Veteran's Education benefits. My undergraduate transcripts are in enclosure (1).

2. I understand that if selected for this program, I shall remain on active duty following completion of the program (or after disenrolling from the program if benefits were used) for a period equal to three times the number of months of education completed up to a maximum obligation of 36 months. This obligation is discharged concurrently with any other service obligation I may have already incurred. This agreement does not obligate the Navy to retain me on active duty.

I can be contacted at **(INCLUDE home and work mailing address; home and work phone number; and home and work e-mail).**

SIGNATURE